F.No.02.315/2019-PCI

Minutes of 02.315th Executive Committee (EC) meeting of the Council held on 19th October, 2019 at New Delhi.

 Consideration of the approval of Diploma / Degree / Pharm.D / Pharm.D (Post Baccalaureate) / M.Pharm / B.Pharm (Practice) course and examination in Pharmacy at the undermentioned institutions

A. It was decided to recommend to the Council to grant approval for conduct / extension of approval / u/s 12 of the Pharmacy Act, 1948 of Diploma / Degree / Pharm.D / Pharm.D (Post Baccalaureate) / M.Pharm / B.Pharm (Practice) course and examination in Pharmacy subject to the following conditions -

- a) the institution shall submit SIF every year as per the Time-Schedule prescribed by the Council.
- b) the institution shall submit annual affiliation fee on or before due date.
- c) the institution shall appoint the teaching faculty with the qualification and experience as prescribed under the "Minimum Qualification for Teachers in Pharmacy Institutions Regulations, 2014".
- **B.** Besides above conditions, institutions seeking approval of Pharm.D / Pharm.D (Post Baccalaureate) course shall comply with the following conditions -
 - 1. The institution shall comply with the requirements of Pharm.D. Regulations, 2008 particularly regarding appointment of teaching staff, equipments and Hospital facility.
 - 2. Further the PCI recommends that Pharmacy Practice Faculty including HOD shall undergo at least 1 Continuing Education Programme / Training Programme of minimum 3 days duration every year and participation in atleast one seminar/conference every year.
 - 3. In view of above, it was decided to ask the institutions concerned to intimate the council per return of mail the number of such Continuing Education Programmes / Training Programmes / Seminar / Conference etc. attended by HOD and pharmacy practice faculty during the last one year with documentary evidence i.e. participation certificate etc.
 - 4. The institution to submit full compliance of the Pharm.D Regulations, 2008 as per following details:-

Training of HOD of Pharmacy Practice Department and Pharmacy Practice Faculty

The HOD & the faculty of Pharmacy Practice Department who are not qualified with M.Pharm Pharmacy Practice Qualification or Pharm.D Qualification and have other specialized training of qualification in the Pharmacy Practice Department, shall undergo the training as per Regulations 3 vi) of Appendix–B of Pharm.D Regulations, 2008. The following details be submitted –

- i) In respect of HOD of Pharmacy Practice Department
- a) Name of HOD
- b) Designation
- c) Oualification at graduate level
- d) Qualification at PG level with specialization
- e) Name of Training Centre
- f) Duration of Training
- g) Nature of Training
- h) Sign of Principal

- ii) In respect of Pharmacy Practice Faculty of Pharmacy Practice Department
- a) Name of Pharmacy Practice Staff
- b) Designation
- c) Qualification at graduate level
- d) Qualification at PG level with specialization
- e) Name of Training Centre
- f) Duration of Training
- g) Nature of Training
- h) Sign of HOD

5. The institution shall upload the details of students of Pharm.D./ Pharm.D (Post Baccalaureate) course separately as applicable on Council's website and the institutions website, year wise giving the following details –

:

- a) Name of the Institution
- b) Name of the affiliating university
- c) Name of the hospital where the clerkship and internship is done

S.No.	Name of Student	Father's Name	Date of Birth	Course : Pharm.D/ Pharm.D (PB)	Year of admission	University Registration No.	Year of Passing

C. Regarding M.Pharm course -

- "(1) In pursuance of the provisions of sub section (1) of section 12 of the Pharmacy Act, 1948 (8 of 1948), the Pharmacy Council of India declares the running of M.Pharm course in mentioned specializations conducted by institution/s to be an approved "course of study" for the purpose of admission to an examination for M.Pharm course in respect of mentioned specializations, number of students and academic session as specified.
- (2) Further as required under regulation 6 of Appendix-B of "The Master of Pharmacy (M.Pharm) Course Regulations, 2014", the Examining Authority and institution shall communicate to the PCI, not less than six weeks in advance the dates fixed for examinations, the time-table for such examinations, so as to enable the Council to arrange for inspection to attend at such examinations."
- **02.315.009:** * Consideration of the approval of Diploma / Degree / Pharm.D / Pharm.D (Post Baccalaureate) / M.Pharm / B.Pharm (Practice) course and examination in pharmacy at the undermentioned institutions

<u>315 EC</u> <u>Item No.</u> <u>Course</u> <u>IR No.</u>	<u>State/ File No.</u> <u>Name of institutions</u>	For admns. Limited to	Approved for conduct of course/ u/s 12 / extension upto academic session	<u>Name of the Examining</u> <u>Authority</u>
315 EC	KERALA	36	Approval for 2018-	The Registrar
Item No.9	32-1454/2017-PCI		2019 for conduct of	Kerala University of
	PCI-1207/2019		1 st year	Health Sciences,
B.Pharm	Lisie College of			Medical College
	Pharmacy, Lisie Medical			P.O. Thrissur – 680 596.
IR No.1st	and Educational			
(Oct., 2019)	Institutions, Ernakulam.			

Other decision

- 1) The latest information on record including the order dt.5.9.2019 passed by the Hon'ble Court and legal opinion dt.9.10.19 was placed and considered.
- 2) It was decided to ratify the action taken in arranging inspection.
- 3) Regarding B.Pharm course, it was also decided that
 - a) above approval is subject to submission of consent of affiliation of Examining Authority and NOC/Approval of the State Govt. for starting of the B.Pharm course before making admission.
 - b) no admission shall be made without submission of above documents to PCI.
 - c) in case the above document/(s) are not obtained and submitted to PCI before making admissions, the above approval granted by the PCI shall be deemed to be withdrawn and the consequences thereof shall rest on the institution and PCI in no way shall be responsible for it.
 - Regarding 2019-2020 academic session, it was noted that institution has not applied online for 2019-2020 academic session. It was also decided to seek explanation from institution.
- 4) It was further decided to take action in anticipation of approval of the minutes from the Hon'ble President.

<u>02.315.010</u> :	File No./ID No.	:	PCI-157/D/2019/UP 17-1210/2016-PCI
	Course	:	D.Pharm
	College Name	:	Awadh Paramedical College & Institute, 89-A, Nayansand, Gaurabadshapur, Jaunpur 222 133, Uttar Pradesh.

- 10.1 The latest information on record including 3rd Inspection Report (Oct, 2019) was placed.
- 10.2 It was noted that
 - a) D.Pharm course is already approved upto 2019-2020 academic session for 60 admissions.
 - b) inspection was conducted to consider the request of institution for change of address.
 - c) institution has submitted different address in following documents with the inspection report.

S.No.	Documents submitted by institution	Address of Institution
1.	Resolution of Board of Governors	Awadh Paramedical College & Institute at 89-A, Nayansand, Gaurabadshahpur, Sadar, Jaunpur (U.P.)
2.	Examining Authority approval letter (BTE, Lucknow)	Address not mentioned
3.	AICTE Approval letter	Awadh Paramedical College & Institute, 346, Nyansand, Saremu, Sadar, Jaunpur, Uttar Pradesh – 222 133.

- 10.3 In view of above, it was decided to seek clarification from the institution alongwith the following documentary evidence regarding change of address
 - i) Resolution of Board of Governors.
 - ii) Affiliation of the Examining Authority.
 - iii) AICTE approval letter.
- 10.4 Further the institution shall apply online on PCI portal for change of address.

<u>02.315.011</u> :	File No./ID No.	:	PCI-4200/D/2019/UP
	Course	:	D.Pharm
	College Name	:	Shri Krishna RTS College of Pharmacy, Village Narauli Rudauli, Faizabad – 224 120, Uttar Pradesh.

- 11.1 The latest information on record including 2nd Inspection Report (Oct., 2019) was placed.
- 11.2 It was noted that
 - a) D.Pharm course is already approved for 2019-2020 for conduct of 1st year for 60 admissions.
 - b) inspection was conducted to consider the request of institution for change of address.
 - c) 107 CC (Aug., 2019) has already approved the change in the address of the institution as per following details -

From	То
Shri Krihsna RTS College of	Shri Krishna RTS College of
Pharmacy,	Pharmacy,
NA, Rudauli,	Village Narauli Rudauli,
Basti – 224120 (U.P)	Faizabad – 224 120 (U.P)
	(From 2019-2020)

<u>02.315.012</u> :	File No./ID No. Course	:	3507/D/2019/UP D.Pharm
	College Name	:	Vidushi College of Pharmacy, Basantpur Katehari, Ambedkar Nagar Gaura, 224151, Uttar Pradesh.

- 12.1 The latest information on record including 2nd Inspection Report (Oct., 2019) was placed.
- 12.2 It was noted that
 - a) D.Pharm course is already approved for 2019-2020 for conduct of 1st year for 60 admissions.
 - b) 107 CC (Aug., 2019) has already approved the change in the name and address of the institution as per following details -

From	То
Vidushi Mahila Mahavidyalaya,	Vidushi College of Pharmacy,
564, Katehri, Vill Gaoura	Basantpur Katehari,
Basantpur,	Ambedkar Nagar Gaura, 224151
Post Ram Daspatti,	(U.P).
Distt. Ambedkar Nagar, 224157.	(From 2019-2020)

- c) inspection was conducted to consider the request of institution for change of address but the documents submitted by the institution during inspection reveal different address in different documents like AICTE approval / Examining Authority affiliation etc.
- 12.3 In view of above, it was decided to seek clarification from the institution alongwith the following documentary evidence regarding change of address
 - i) Resolution of Board of Governors.
 - ii) Affiliation of the Examining Authority.
 - iii) AICTE approval letter.
- 12.4 Further the institution shall apply online on PCI portal for change of address.
- **02.315.013:** Consideration of change of Address from Thakur College of Pharmacy, 12, Bidar Road, Near RTO Office, Bidar-585401(Karnataka) to Thakur College of Pharmacy, Building No.SH-11, Near Govt. Water Filter, Hulsoor road, Tq: Basawakalyan Dist.; Bidar-585327 (Karnataka).

(PCI-2752/D-PCI)

- 13.1 The latest information on record including 2nd Inspection Report (Oct., 2019) was placed.
- 13.2 It was noted that
 - a) D.Pharm course is already approved for 2019-2020 for conduct of 1st year for 60 admissions.
 - b) inspection was conducted to consider the request of institution for change of address.

- c) the institution has not submitted the following supporting documents for consideration of change of address
 - i) Resolution of Board of Governors.
 - ii) Affiliation of the Examining Authority.
 - iii) AICTE approval letter.
- 13.3 In view of above, it was decided to instruct the institution to apply on PCI portal.

02.315.014: Consideration of change of MOU from St. Maratha's Hospital No.5, Nrupathunga road Bangalore-560001 (Karnataka) to KC General Hospital, Bangaluru (Karnataka).

(50-109/2015 (A)-PCI)

- 14.1 The latest information on record including 8th Inspection Report (Oct., 2019) was placed.
- 14.2 It was noted that
 - a) 107 CC (Aug., 2019) has already approved the change of hospital in respect of Pharm.D course at K.L.E. University College of Pharmacy, Bangalore, Karnataka as per following details -

From	То
St. Maratha's Hospital No.5, Nrupathunga road Bangalore-560001.	KC General Hospital, Bangaluru (Karnataka)

- b) inspection was conducted to verify the facilities at new hospital. It was decided to reiterate 107 CC decision.
- **02.315.015**: Consideration of change of MOU from District General Hospital, Tumkar District Tumkur (Karnataka) to Siddaganga Hospital & Research Centre, Tumkur (Karnataka).

(50.77/2015 DCI)

- (50-77/2015-PCI)
- 15.1 The latest information on record including 5th Inspection Report (Oct., 2019) was placed.
- 15.2 It was noted that
 - a) 107 CC (Aug., 2019) has already approved the change of hospital in respect of Pharm.D course at Sree Siddaganga College of Pharmacy, Tumkur, Karnataka, as per following details -

From	То	
District General Hospital	Siddaganga Hospital & Research	
Tumkar District	Centre	
Tumkur (Karnataka)	Tumkur (Karnataka)	

b) inspection was conducted to verify the facilities at new hospital. It was decided to reiterate 107 CC decision.

02.315.016: Consideration of change of MOU from MGM Muthoot Medical Centre College Road, Kozhencherry Pathanamthitta to Believers Church Medical College Hospital, Kuttapuzha P O, Thiruvalla, Pathanamthitta District-689103 for Pharm.D course conducted at Nazareth College of Pharmacy, Othera P.O., Thiruvalla – 689 546 (Kerala).

> (50-349/2019-PCI) (PCI-1438/2019)

- 16.1 The latest information on record including 5th Inspection Report (Oct., 2019) was placed.
- 16.2 It was decided to approve the change of hospital in respect of Pharm.D. course at Nazareth College of Pharmacy, Thiruvalla (Kerala) as per following details -

From	То
MGM Muthoot Medical Centre	Believers Church Medical College
College Road, Kozhencherry	Hospital, Kuttapuzha P O,
Pathanamthitta Kerala.	Thiruvalla, Pathanamthitta
	District-689103 (Kerala)

02.315.017: Consideration of inspection report dt.15.10.2019 regarding change of MOU in respect of Pharm.D course conducted at Jayamukhi College of Pharmacy, Village: Muqdumpuram, Chennaraopet Mandal Narsampet Warangal Distt. - 506 332 (Telangana).

(50-462/2018-PCI)

- 17.1 The latest information on record including 7th Inspection Report (Oct., 2019) was placed.
- 17.2 It was noted that
 - a) 107 CC (Aug., 2019) has already approved the change of hospital in respect of Pharm.D course at Jayamukhi College of Pharmacy, Warangal Distt., Telangana, as per following details -

From	То
Sri Laxmi Test Tube and Multi Specialty Hospital near Ambedkar Statute, Hanamkonda, Warangal	Prashanthi Hospital, H.No.7-3-94, Machili Bazar, Hanamkonda, Warangal (From 2019-2020)

b) inspection was conducted to verify the facilities at new hospital. It was decided to reiterate 107 CC decision.

02.315.018: * Consideration of the approval of Diploma / Degree / Pharm.D / Pharm.D (Post Baccalaureate) / M.Pharm / B.Pharm (Practice) course and examination in pharmacy at the undermentioned institutions

315 EC Item No. Course IR No.	<u>State/ File No.</u> <u>Name of institutions</u>	<u>For</u> admns. Limited to	Approved for conduct of course/ <u>u/s 12 / extension</u> <u>upto academic</u> <u>session</u>	Name of the Examining Authority
315 EC Item No.18 B.Pharm IR No.1st (Nov., 2017)	MAHARASHTRA 32-1285/2017-PCI SVP College of Pharmacy (B.Pharm) At Hatta Tq. Basmath Dist Hingoli.	100 (Raise in admissions from 60 to 100 from 2019-2020 a.s.)	Already approved for 2019-2020 academic session for conduct of 4 th year Allowed 100 admissions in 2019-20 in Ist year.	The Registrar Swami Ramanand Teerth Marathwada University Dnyanteerth Vishnupuri Nanded–431606.

Other decision

- In view of Hon'ble Court order dt.16.7.2019 the earlier decision of 106 CC (April,2019) was reviewed and above decision has been taken.
- It was further decided to take action in anticipation of approval of the minutes from the Hon'ble President.
- **02.315.019:** Consideration of order of Kerala High Court with respect to the C.W.P. No. 19375 of 2019 filed by Kerala Academy of Pharmacy vs PCI, filed in the High Court of Kerala (PCI Respondent No.1).

(W.P.C-19375/2019) 32-1(1) court case

- 19.1 The latest information on record including order dt. 30.8.2019 and legal opinion dt. 9.10.19 was placed and considered.
- 19.2 It was noted that the Hon'ble Apex Court has already fixed a Time schedule and the Institute has failed to apply during the said Time schedule.
- 19.3 In view of it, it was decided to reject the application for 2019-2020 academic session as institution has failed to apply to PCI online. However Institute may apply afresh from 2020-2021 academic session when the PCI portal opens.
- 19.4 It was further decided to take action in anticipation of approval of the minutes from the Hon'ble President.

<u>02.315.020</u> :	File No.	:	32-1150/2018-PCI
	Course	:	B.Pharm
	College Name	:	Rani Durgavati Vishwavidyalaya Saraswari Vihar, Civil Line, Jabalpur –428 001, Madhya Pradesh.

- 20.1 The latest information on record including 4th Inspection Report (Oct., 2019) was placed.
- 20.2 It was noted that
 - a) surprise inspection was conducted to verify the complaint.
 - b) the inspection report has pointed out that institution has not appointed Principal as per qualification and experience as per "Minimum Qualification for Teachers in Pharmacy Institutions Regulations, 2014".
- 20.3 In view of above, it was decided to
 - a) forward the inspection report to institution.
 - b) issue notice to institution as to why action should not be initiated for issuance of notice u/s 13 of the Pharmacy Act, 1948.

<u>02.315.022:</u>	File No./ID No.	:	PCI-3218/D/2019/UP 17-46(360)/2019-PCI
	Course	:	D.Pharm
	College Name	:	Pahalwan Gurudeen College of Science and Technology, 355, Panari, Panari, Lalitpur-284403 (Uttar Pradesh).

- 22.1 The latest information on record including 2nd Inspection Report (October, 2019) was placed.
- 22.2 It was decided to make a note of the
 - a) findings of the inspection report (October, 2019).
 - b) undertaking by institution as enclosed with the inspection report.

02.315.029: Consideration of change of MOU from The Voluntary Health Services(VHS) Hospital, Adyar, Chennai-600113 to Gleneagles Global Health City, Perunumbakkam, Chennai for Pharm. D course conducted at C. L. Baid Metha College of Pharmacy Jyothi Nagar Old Mahabalipuram Road Thorappakkam Chennai – 600 097 (Tamil Nadu).

29.2 It was decided to approve the change of hospital in respect of Pharm.D. course at C. L. Baid Metha College of Pharmacy Jyothi Nagar Old Mahabalipuram Road Thorappakkam Chennai – 600 097 (Tamil Nadu) as per following details -

From	То
The Voluntary Health Services(VHS) Hospital, Adyar, Chennai-600113.	Gleneagles Global Health City, Perunumbakkam, Chennai w.e.f. 15.10.2018

02.315.030: Reporting on minutes of 1st sub-committee meeting of PCI held on 15.10.2019 at Delhi (online). Ref: Item No.26 and 39 of 314th EC (28th & 29th September, 2019).

(For online application 2019 Pt.-3(B))

- 30.1 The latest information on record including the minutes of 1st Sub-committee meeting held on 15.10.2019 were placed and considered.
- 30.2 Regarding Joint inspections of AICTE with PCI nominee -
 - 1. It was noted that PCI has shared a list of PCI inspectors with AICTE for joint inspections. Accordingly, AICTE conducted inspections of following categories of institutions with PCI inspectors
 - a) new institutions where PCI has already granted approval.
 - b) existing institutions where PCI has already granted approval.
 - 2. The PCI inspectors have forwarded the reports to PCI office. Considering the said reports, it was decided to await the decisions of AICTE.

30.3 Regarding PHC cases, decisions are as under -

1. VMS College of Pharmacy, Batala (Punjab). (D.Pharm)

File No. 17-803/2019-PCI

- 1.1 The latest information on record including the legal opinion was placed and considered.
- 1.2 It was noted that
 - i) D.Pharm course was earlier approved by the PCI upto 2017-2018 but the college did not make any admission in D.Pharm course from 2008-2009.
 - ii) Institution applied online to PCI.
- 1.3 It was decided to approve the conduct of 1st year D.Pharm course for 2019-2020 academic session for 60 admissions.

2. VMS Polytechnic College, Batala (Punjab). (D.Pharm)

File No.17-803/2019(A)-PCI

- 2.1 The latest information on record including the legal opinion was placed and considered.
- 2.2 It was noted that from 2019-2020 academic session, the institutions were required to apply online on PCI portal and the same was brought to the notice of all the stakeholders by way of PCI's various advertisements in newspapers / circulars etc. on the PCI website. The institution did not apply online to PCI. Hence, no action is pending on the part of the PCI for consideration of approval for 2019-2020 academic session. However, institution may apply afresh when the PCI portal opens.
- 3. Pacific Institute of Pharmacy, Udaipur (Rajasthan) (D.Pharm)

File No.17-1010/2016-PCI

- 3.1 It was noted that the institution submitted the documents before the PHC.
- 3.2 D.Pharm course is already approved upto 2019-2020 academic session.
- 4. Bhagwant Institute of Pharmacy, Distt.-Muzaffarnagar (U.P). (B.Pharm)

File No.32-1037/2016 –PCI

- 4.1 It was noted that
 - a) B.Pharm course is already approved upto 2019-2020 academic session.
 - b) During the PHC, Principal assured to submit the relieving letter from previous institution within 7 to 10 days.
- 4.2 In view of above, it was decided to seek the details of the Principal with qualification and experience as per "Minimum Qualification for Teachers in Pharmacy Institutions Regulations, 2014" including
 - a) appointment order.
 - b) reliving order from the previous institution.
- 5. Sri Lakshmi Venkateshwara Institute of Pharmaceutical Science, Kadapa (Dt.) (Andhra Pradesh). (Pharm.D)

(File No. 50-767/2018-PCI)

- 5.1 It was noted that institutions has not submitted the compliance of following deficiencies as pointed out in inspection report (July, 2017) during PHC held on 03.10.2019 -
 - HODs in 4 departments with Ph.D. qualification needs to be appointed as per the PCI Norms.
 - Preparation room for each Lab should be provided.
 - Store room should (central) to be provided.

- Exhaust fans to be provided in Labs.
- Fans to be provided in all Labs & Class rooms.
- Gas supply to be provided.
- Hospital is 71 Km. away from college.
- Deficiencies indicated in the "SIF" in all departments. These instruments need to be added.
- Teaching staff as per PCI norms to be appointed in each department including HODs.
- Admission strength should be as per "PCI Norms" for the B.Pharms Course".
- All the teachers teaching the M.Pharm course do not have the required teaching experience.
- Each department should have instruments as per the PCI Norms.
- Library facility should be improved with more text books and reference books like I.P., B.P. & USP.
- Official documents like service registers should be properly made/maintained.
- The department is yet to be organized with HOD and needed additional teaching staff.
- 5.2 In view of above, it was decided to
 - a) instruct the institution to submit the compliance of the deficiencies with documentary evidence.
 - b) inspect on receipt of compliance.
- Doon Valley Institute of Pharmacy & Medicine, Karnal (U.P). (B.Pharm)
 (File No. 32-498/2019-PCI)
- 6.1 It was noted that no one appeared before the PHC meeting held on 03.10.2019.
- 6.2 In view of above, it was decided to issue notice to Principal as to why action should not be initiated for issuance of notice u/s 13 of the Pharmacy Act, 1948.
- 7. Raghukul College of Pharmacy, Bhopal (Madhya Pradesh). (B.Pharm)

(File No. 32-1503/2019 –PCI)

- 7.1 It was decided to instruct the institution to appoint Principal with qualification and experience as per "Minimum Qualification for Teachers in Pharmacy Institutions Regulations, 2014" and submit compliance per return of mail.
- Vivek Vardhini Sevabhai Sanstha's D.Pharmacy College, Parbhani (Maharashtra). (D.Pharm)

(File No.17-1036/2019 –PCI)

- 8.1 It was noted that prescribed documents as sought by the Council regarding unapproved batches have not been submitted by the institution.
- 8.2 In view of above, it was decided that the institution shall submit the following information -

- i) details of students (undergoing the course / pass out) in Council's prescribed proforma duly attested by the Principal / Management and Examining Authority.
- ii) pass certificates of students duly attested by the .Examining Authority and Principal / Management. (if applicable)
- iii) duly attested affidavit on court paper from Principal / Management in respect of unapproved batches to the effect that he/she himself/herself has personally verified all the details in respect of each students i.e.
 - a) Name of the Student
 - b) Father's Name
 - c) Year of admission to the course
 - d) University Registration No.
 - e) Whether the students has actually passed the said course.
 - f) Passing certificate is genuine etc.
 - g) If any information is found false at a later date, the Principal will be liable for action as per the law of the country.

02.315.032: Consideration of order dt. 2.8.2019 received on 1.10.2019 in W.P.No. 3399 of 2019 passed by Hon'ble High Court of Bombay, Bench at Aurangabad in r/o Aditya Pharmacy College, Beed, Sarda Estate, Nalwandi Road, Beed – 431122 (Maharashtra).

(32-1174/2019-PCI)

- 32.1 The latest information on record was placed.
- 32.2 It was decided to honour the court judgement dt.2.8.2019.
- 32.3 Regarding 2014-2015 and 2015-2016 admitted batch, it was decided to seek following documents
 - i) details of students (undergoing the course / pass out) in Council's prescribed proforma duly attested by the Principal / Management and Examining Authority.
 - ii) pass certificates of students duly attested by the Examining Authority and Principal / Management. (if applicable)
 - iii) duly attested affidavit on court paper from Principal / Management in respect of unapproved batch to the effect that he/she himself/herself has personally verified all the details in respect of each students i.e.
 - a) Name of the Student
 - b) Father's Name
 - c) Year of admission to the course
 - d) University Registration No.
 - e) Whether the students has actually passed the said course.
 - f) Passing certificate is genuine etc.
 - g) If any information is found false at a later date, the Principal will be liable for action as per the law of the country.